Attached is the summary of what we had discussed. Following is the next steps:

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| --- | --- | --- | --- |
| **S.No** | **Task** | **Responsibility** | **Target Date** |
| 1 | Review the training plan with Lalitha | Raja Ganesan | 2/14 |
| 2 | Prepare exercises for each topic | Murali, Aathirai, Arul, Sameen | 2/15` |
| 3 | Review exercises | Raja Ganesan | 2/16 |
| 4 | Begin Training | Raja Ganesan | 2/17 |